



ARNS will provide:

- A supportive and constructively challenging community of expert peers.
- A funded place at our annual conference.
- Opportunities for continued professional development.
- A platform to represent ARNS regionally, nationally and internationally.
- Support to advocate for patients, healthcare professionals and health and social care systems within your area of expertise.
- Time and space to think strategically about your role (at work and within the committee) with an honorarium and travel costs.

ARNS expect:

Representing ARNS

- Where appropriate given your expertise and committee position, represent ARNS at round table meetings or other consultations and provide feedback on these meetings. ARNS will refund travel for these if not covered by the organiser.
- Where appropriate given your expertise and committee position, take the lead in national stakeholder reviews using the expertise of the whole ARNS committee to formulate a succinct ARNS response adhering to time critical submission deadlines.
- Where appropriate given your expertise, provide comments and guidance on various stakeholder consultations such as NICE, BTS and Asthma and Lung UK.

Engagement with ARNS activities

- Proactively seek opportunities to engage within your area of expertise in a regional, national and international capacity and report back through your Sub Committee and within a twice-yearly reflective piece in May and November.
- Champion relevant awareness days/events given your expertise and committee position and create content for the ARNS website, e-shot and social media regarding this (eg. World COPD Day, PF Awareness Month).
- To engage proactively with ARNS social media content (ie sharing, retweeting, liking posts). Please refer to the social media guides here for information on using social media – <https://www.nmc.org.uk/standards/guidance/social-media-guidance/>
- Support your committee to deliver at least one ARNS educational webinar, and blogs and podcasts every 12 months.
- Submit relevant content and articles for the monthly e-shot and twice-yearly newsletter (published in June and November).



Conference and Sub Committee meetings

- Attend four subcommittee meetings a year (via Microsoft Teams).
- Attend a pre-conference committee meeting in May (at the conference venue).
- Attend one strategy day per year, usually held in November.
- Active engagement in conference activities to support the smooth running of the conference agenda.
- Volunteer for additional activity working groups (ie. Website committee, conference committee etc).

Sub Committee membership

- Complete a declaration of interest form in January each year. Any changes to your professional status that may potentially affect the reputation of the organisation should be reported to your Chair at the time of occurrence.
- Write and present a twice-yearly reflection report on your achievements within your role at ARNS, due in May and November. You could link this in to the revalidation process [[reflective-accounts-form.doc \(live.com\)](#)].
- Provide a short biography and photograph for the ARNS website.

We are a friendly and welcoming organisation, who welcome innovation and constructive feedback. If you have any ideas for activities not covered in these, please do let the Chair of your committee know.

If you would like to submit anonymous feedback to ARNS regarding your Sub Committee membership, please submit by scanning the QR code below:

