



## ARNS Annual Conference

16<sup>th</sup> – 17<sup>th</sup> May 2024

### Abstract Submission Guidance

Please read the guidance carefully before preparing your abstract and ensure all contact information is accurate while completing the registration process. If you are having trouble with the abstract templates or need any support, please contact [info@arns.co.uk](mailto:info@arns.co.uk) and one of the Research and Education committee members can provide mentorship.

#### GUIDELINES FOR ABSTRACT SUBMISSION:

For this year's conference we are calling for abstracts for poster and presentations. These may include reports of clinical audit, research, innovation in practice, or evaluation of clinical processes and systems. Previously published or presented work is also welcome.

Abstracts will be judged on specific criteria (listed below) by an independent panel. The panel will decide whether they wish you to present either a poster or an oral presentation at conference. At least one of the authors must be registered at the conference. **Authors are reminded to take particular care to ensure that the submitted abstract includes no potential patient identifiers.**

Abstract Judging Criteria: 1-3 points can be awarded for each criterion with a maximum of 15 points. The abstracts will be ranked by the highest scores.

1. Current/relevant and adds to the body of respiratory nursing knowledge.
2. Patient-centred practice
3. Able to communicate and enable the reader to understand the aims and objectives
4. Able to detail relevant and appropriate method/service process
5. Able to summarise findings and suggest future implications for respiratory nursing practice
6. Well-presented and easy to follow – no jargon

**Abstract title:** The title should be a maximum of 50 words. Only the first letter of the title or appropriate terms such as abbreviations or proper nouns should be upper case. Please do not include author details or information that identifies your unit or hospital in the abstract title.

**Category:** You will be asked to choose the relevant category for your abstract (audit, evaluation or research)

**Authors and affiliations:** You will be asked to provide author and affiliation details within the submission process.

**Abstract body:** You are allowed a maximum number of 350 words in the abstract body.

Please use the following headings within your abstract body:

- Aims
- Methods
- Findings/results
- Conclusion

*Please do not include author details or information that identifies your organisation in the body of the abstract.*

Abstract will be judged on specific criteria by an independent panel and the submitting author of each abstract will be contacted 20<sup>th</sup> March 2024 via the email address given on the submission.

**Abstract Submission Deadline – 9am Monday 4<sup>th</sup> March 2024**

Any further questions please contact the ARNS Event Managers on 01543 442198 or email [info@arns.co.uk](mailto:info@arns.co.uk).